

Privacy statement ROOM

Version: 1.1

Status: Definitive

Most recently amended on: 7-8-2018

If you register via ROOM, data about you will be processed, which may include personal data. We handle this data carefully, safely and confidentially. This privacy statement describes how we do that.

Your personal data is processed under the responsibility of the Housing Associations (DUWO and in time other housing corporations) and the client contact centre (Zig Websoftware) that are affiliated with ROOM. This means that they determine the means and the purposes of the personal data processing to make it easier for you to find student housing.

Your personal data will be carefully processed and secured. We comply with the statutory requirements with regard to privacy, as laid down in – among others – the General Data Protection Regulation (*Algemene verordening gegevensbescherming*) and the Dutch Telecommunications Act (*Telecommunicatiewet*).

Objective of the data processing

The primary purpose of the data processing is to offer services in the field of intermediary services for housing. The processing of personal data is required to make looking for and finding student housing as easy as possible and to find a good match between your housing requirements and the housing supply.

In addition, we may use your personal data to improve our current services to you. Furthermore, we can use the data (in anonymised form) to conduct research to develop new services in the field of intermediary services for housing.

Your personal data are only retained for as long as is required for the relevant objectives. ROOM may retain anonymised data for longer than that, for example for the benefit of statistical research or market research.

We retain and use only the personal data that we receive directly from you, or of which it is clear at the time of receipt that this data is provided to us for the purpose of processing. Please find below an overview of the personal data we process:

- First and last name
- Sex
- Date of birth
- Address details
- Telephone number
- Email address
- Income details
- Study details

- Other personal data that you actively provide, for example by creating a profile on this website, in correspondence and by telephone
- Location details
- Details about your activities on our website

Provision of data to third parties

We share your personal data with various third parties if this is required for the performance of the agreement and in order to – where applicable – comply with statutory obligations. We enter into a processing agreement with the companies that process your data at our instruction, to ensure that your data is treated with the same level of security and confidentiality. We remain responsible for the processing.

Third-party websites

This privacy statement does not apply to third-party websites that are connected to these websites through links. We cannot guarantee that these third parties will handle your personal data in a reliable or secure manner. We therefore recommend that you read the privacy statements of these websites before using them.

Contact form and newsletter

We also offer you a newsletter with which we want to inform interested parties about our services. Your email address will only be added to the list of subscribers with your express consent. Every newsletter contains a link with which you can unsubscribe.

When you fill in a contact form on the website or send us an email, the data you are submitting will be retained for as long as is needed, according to the nature of the form or the contents of your email, for the purpose of answering and dealing with it in full.

Protection

We take all the required security measures to secure your personal data against loss, unlawful processing or unauthorised access.

Website and cookies

We only make use of technical, functional and analytical cookies that do not infringe your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit this website. The cookies we use are required for the technical operation of the website and your ease of use. They ensure that the website works correctly and remember information, such as your preferred settings. In addition, they enable us to optimise our website. You can opt out of cookies by setting your internet browser to prevent cookies from being stored. This may affect the functionality of the website. In addition, you can delete any information stored using the settings of your browser.

Turning cookies off and on, and deleting them

For more information on activating, deactivating and deleting cookies, see the instructions and/or help function in your browser.

Amendments to this privacy statement

We reserve the right to amend our privacy statement. We recommend that you check this statement regularly, so as to be aware of these changes.

This privacy statement was most recently amended on 7 August 2018.

Dutch Data Protection Authority

We would be happy to help you if you have any complaints about the processing of your personal data. Pursuant to privacy legislation, you have the right to submit a complaint concerning the

processing of your personal data by our company to the Dutch Data Protection Authority. You may contact the Dutch Data Protection Authority for this purpose.

Inspecting, correcting or removing data

You have the right to inspect, correct or remove your personal data. You can do so yourself, through the personal settings of your account. If this proves impossible, or if you have any other questions/remarks about the data processing, please send a specific request to contact@room.nl. We may require additional information to ensure that the request for inspection has actually come from you.